

## Minutes Halton Service Office

December 18<sup>th</sup>

Meeting opened at 7:01pm

Present:

Gary S: Interim Chair

Trent: Literature

Jay: Alt Literature

Jim T: Past Treasurer

Rob B: IT Chair

David A: Treasurer

Tim O: Fellowship Rep

Jen G: Attitude Adjustment Rep

Brian: Hopedale

Mike W: Fellowship (outgoing Rep)

Dave D: Attitude Adjustment (outgoing Rep)

Carrie T: Alt Secretary

Meeting opened with a Moment of Silence, followed by The Serenity Prayer  
12 Traditions read by Mike W

### Jim T: Treasurers Report

Signatories done

New Visa Card at TD Bank

Attitude Adjustment making contribution for January

### Trent: Literature Report

Discussion re: purchasing engraving machine; importance of training, first for Trent and then for those using machine at HSO ~ need for safety goggles / first aid kit

Hoping for cash / cheque transaction to purchase machine ~ no scheduled date yet.

Identification of outdated literature / pamphlets~ offer to purchasers picking up orders

Motion to accept: Mike / 2<sup>nd</sup> Rob B AIF

No Volunteer Coordinator ~ no report

Rob B: Technology Report

Strange / unexplainable things going on with Web services ~ Rob is baffled  
Renumerate Rob for EasyCart expense

Old Business

NewComers packages .. discussion about updating ~ bring suggestions for which pamphlets are included to next meeting, including numbers of pamphlets

Open Officer Positions:

Chair

Alt Chair

Secretary

Volunteer Coordinator (TAS)

Literature

Fully staffed shifts on TAS at present.

Potion to Close: Jim T / 2nd Trent / AIF

Meeting closed at 7:44pm

YIL & S

Carrie T

Alt Secretary

Attitude Adjustment

\*\* once Carrie figures out mail chimp, minutes will be properly distributed.